Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SUKANTA MAHAVIDYALAYA**
Name of the head of the Institution	**DR. NILANGSHU SEKHAR DAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+918436238571**
Mobile no.	**9800783224**
Registered Email	**sukantamahavidyalaya@gmail.com**
Alternate Email	**smv.iqac@gmail.com**
Address	**SUKANTA NAGAR, WARD NO - 1, P.O. - DHUPGURI**
City/Town	**JALPAIGURI**
State/UT	**West Bengal**
Pincode	**735210**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. CHANCHAL SINHA**
Phone no/Alternate Phone no.	**09832390376**
Mobile no.	**7001649508**
Registered Email	**smv.iqac@gmail.com**
Alternate Email	**sukantamahavidyalaya@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sukantamahavidyalaya.org.in/doc/AQAR2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sukantamahavidyalaya.org.in/doc/Prospectus%202019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.19**	**2014**	**21-Feb-2014**	**20-Feb-2019**

6. Date of Establishment of IQAC	**27-Feb-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
MEETING OF IQAC	**22-Jun-2018**	**6**

	3	
MEETING OF IQAC	**14-Nov-2018** **3**	**6**
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**2018** **0**	**0**
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Introduction of CBCS curriculum of teaching learning process. Teachers were acquainted with new course pattern and examination system.

The Continuous Internal Evaluation was reformed and successfully implemented for CBCS Curriculum.

A through database of faculty regarding academic and professional development has been created.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
INTRODUCTION OF CBCS SYSTEM	Teachers in all level got oriented with the course structures of CBCS system.
ONLINE ADMISSION PROCESS	Admission form was designed accordingly; Accountability and transperancy in admission process maintained with Governtment guidelines..
ONLINE FACILITIES	Better intimation system has been introduced through android applicationfor all stakholders.
INTRODUCTION OF NEW COURCES	Honours cources in Computer Science, Sanskrit and Geography and Program cources in Zoology and Botany have been introduced.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY OF THE COLLEGE	16-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	21-Aug-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college operates its official works, admission, student data, library housekeeping through MIS software, named, College Administration Software (CAS), version 6.0 powered by Aidni Infotech Pvt. Ltd. The software has office module and library module.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has recently introduced the following mechanism for effective delivery of curriculum: 1. At the beginning of the session, a teacher council's meeting is used to hold with the presence of principal of the college to fix up the broader path of the 1st semester and second semester and a routine committee is made. 2. According to broader path, at the beginning of the next semester, departmental meetings are held in every department in which the topics in syllabus are distributed among the teachers after thorough discussion. Number of classes for each topic is also decided according to the syllabus. 3. If there is a problem of shortage of teachers, the head of the department communicates to the principal for this problem to take necessary actions. 4. Before the commencement of classes, Routine Committee provides a well constructed weekly routine with the due consultation and consideration of the principal for the current semester. 5. Teachers prepare the lectures classes according to the syllabus allotted and classes available. 6. Classes are held according to the schedule under the supervision of the principal of our college. 7. Within 15 to 30 days of class commencement and orientation meeting of the present students, especially for Honors courses is held by the college authority with the presence of all teachers of all departments. 8. We have a good collection of books in our library which has sitting capacity of more than 100 students at a time. The books for each and every subject is continuously increasing. The college also subscribe e resources through UGC-INFLIBNET's NLIST Consortium for teachers and the same facility is going to be extended for the student also from next session. 9. Different teaching methods based on various needs in different subjects are usually used for the effective delivery of the curriculum such as-- a. Chalk and talk method b. ICT enable teaching learning method c. Distribution of class note by teachers. d. Group discussion among the students during the class. e. Paper presentation by the students. f. Need based survey programs, field works, and educational excursions are carried by the department. g. Project work, Dissertations are conducted for fulfillment of their degrees.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Honours in Sanskrit	20/06/2018
BA	Honours in Geography	20/06/2018
BSc	Honours in Computer Science	20/06/2018
BSc	Program in Zoology	20/06/2018
BSc	Program in Botany	20/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of

CBCS		CBCS/Elective Course System
BA	HONOURS	01/07/2018
BA	PROGRAM	01/07/2018
BSc	HONOURS	01/07/2018
BSc	PROGRAM	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography: Socioeconomic Household Survey at Buxa Busty	17
BA	Geography: Socio-economic Household Survey at Totopara	8
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NIL

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BEN	119	1100	101
BA	ENG	119	788	100

BA	SAN	30	310	26
BA	HIS	119	950	113
BA	POLS	119	830	98
BA	PHI	48	475	38
BA	EDU	68	875	60
BA	ECON	119	5	0
BA	GEGR	20	300	18
BSc	MTMH	32	180	28
BSc	PHYH	20	87	15
BSc	CEMH	15	70	10
BSc	COMS	20	90	8
BA	PROGRAM	2200	3400	2128
BSc	PROGRAM	46	180	34
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2796	0	23	0	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
68	10	4	7	5	4
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NIL

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2796	23	1:122

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

35	23	12	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Chanchal Sinha	Associate Professor	Ph.D
2018	Doli Dey	Assistant Professor	Ph.D
2018	Ranjit Kumar Barman	Assistant Professor	Ph.D
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONS PROGRAM	SEMESTER I	11/12/2018	07/01/2019
BSc	HONS PROGRAM	SEMESTER II	14/06/2019	19/07/2019
BA	HONS PROGRAM	3RD YEAR	20/06/2019	10/07/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Some Department has evaluated their respective departmental honors students through seminar presentations, group discussions, and term paper evaluation methods. For the students of Program Courses, the Teachers Council decided to take the traditional system of examination method for each courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the Semester/year and distributes it to all teaching nonteaching staff of the college. The academic calendar contains the yearly tentative schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), and date schedule of the college examinations as well as University examination. The tentative dates of publication of college results are also mentioned in the academic calendar. The tentative dates of activities of NSS, NCC are also given in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NIL

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	BENGALI	57	53	93
ENGH	BA	ENGLISH	73	56	77
HISH	BA	HISTORY	71	50	70
PLSH	BA	POLITICAL SCIENCE	28	24	86
ECOH	BA	ECONOMICS	0	0	0
EDCH	BA	EDUCATION	51	41	80
PHIH	BA	PHILOSOPHY	14	7	50
MTMH	BSc	MATHEMATICS	10	9	90
Nill	BA	GENERAL	663	304	46
Nill	BSc	GENERAL	8	7	87.50

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NOT APPLICABLE	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	0
ENGLISH	1
SANSKRIT	2
HISTORY	1
EDUCATION	2
PHILISOPHY	4

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	8	21	0

Presented papers	8	7	0	0
Resource persons	0	0	0	1

<div align="center">No file uploaded.</div>

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on Drug Addiction	NSS UNITS	9	250
BRATACHARI PROSHIKHAN SIBIR	NSS UNITS	3	70
Cloth Distribution	NSS UNITS	4	55
SPECIAL CAMP	NSS UNITS	4	120
Swami Vivekananda Chicago Speech	NSS UNITS	5	175
Blood Donation Camp	NSS UNITS	5	150
ORIENTATION PROGRAM OF RED CROSS SOCIETY	NCC, Sukanta Mahavidyalaya with Red Cross Society	2	50
SWACCH BHARAT INTERNSHIP	NSS UNITS, NCC	8	160
Distribution of Educational Materials to Poor Primary Students	NSS UNITS	3	70
Swacchta Pakhwada	NSS UNITS	3	80
Kerala Flood Relief Campaigning Fund Collection to help the distress people of Kerala	NSS UNITS	3	150
Distribution of leaflets among the students for awareness against Dengue and Chikungunya	NSS UNITS	3	165
Awareness Programme on AIDS	NSS UNITS	8	230

<div align="center">No file uploaded.</div>

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
TRAINING PROGRAMME	GOVT. OF WEST BENGAL	Training Programme on the Hazards of Tobacco	3	150
AWARENESS PROGRAMME	HEALTH DEPARTMENT, DISTRICT HOSPITAL, JALPAIGURI	Awareness Programme on Drug Addiction	8	250
AWARENESS PROGRAMME	SILIGURI SURJANAGAR SAMAJKLYAN SANSTHA	Awareness Programme on AIDS	9	230
125TH ANNIVERSARY OF SWAMI VIVEKANANDAS CHICAGO SPEECH	RAMKRISHNA MISSION JALPAIGURI	Swami Vivekananda Chicago Speech	5	175
TRAINING PROGRAMME	Bengal Bratachari Society	BRATACHARI PROSHIKHAN SIBIR	3	70
AWARENESS PROGRAMME	61, BENGAL BN JALPAIGURI	SWACHH BHARAT	5	60

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NETAJI SUBHAS OPEN UNIVERSITY	31/05/2019	TO CONDUCT BOTH UG AND PG COURCES THROUGH DISTANCE MODE	2
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2400000	3355186

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Automation System	Partially	CAS 4.0.003	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Nill	3214867	11386369	1012	309089	3215879	11695458
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	29	27	0	0	15	21	100	5
Added	15	0	0	0	0	0	15	0	0
Total	85	29	27	0	0	15	36	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4500000	3613075	2300000	5066684

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

NIL

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	NIL

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	Nill	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	NIL	NIL	NIL	NIL

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

HANDBALL TOURNAMENT	INTER COLLEGE	12
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

CULTURAL ACTIVITIES 1. Organizing Freshers Welcome 2019 to welcome the newly admitted students. 2. Observation of Teachers day. 3. Organizing Annual Social, a cultural program of the college. 4. Observation of International Mother language day on 21st February 2019. 5. Celebration of Saraswati Puja. SPORTS ACTIVITIES: 1. Organizing Inter College Volleyball Tournament.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the College is a registered one with registration number 99967 of 20122013. The Association has 27 members.

5.4.2 – No. of enrolled Alumni:

27

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	E RESOURCES from NLIST program have been subscribed by the college.

	Procurement of more equipment, teaching aids and books. Procurement of more desktop and laptop computers.
Human Resource Management	Motivating and facilitating the faculty members to participate in Refresher Orientation courses.
Curriculum Development	Educational excursion and field works in 1. Geography, Education, Bengali, History and Environmental studies subjects have been introduced. 2. For internal evaluation term papers and seminar presentations are conducted along with class tests.
Teaching and Learning	1. Wide access to internet facility for the computer science and physics department. 2. ebook and ejournal through NLIST program have been introduced to the substantive teachers of all departments.
Industry Interaction / Collaboration	NIL
Examination and Evaluation	The Internal evaluation process have been reformed according to CBCS system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Implimentation of sms system for the information related to admission such as confirmation of successful submission online application and notification of provisional, final and e counseling confirmations.
Administration	Regular exercises of etendering process through Govt. portal. Regular exercises of PFMS portal to upload expenditure related to Govt. fund. Submission of retirement related documents through epension portal.
Finance and Accounts	Fully computerized office and accounts section . Maintenance the college accounts through Tally. Receiving of salary fund from Govt. through HRMS portal.
Student Admission and Support	Online admission including online payment gateway. Maintaining students database through tailor made software. Implemented online CBCS semester information system for UG Courses .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support

		for which financial support provided	which membership fee is provided	
Nill	NIL	NIL	NIL	0

<div align="center">No file uploaded.</div>

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

<div align="center">No file uploaded.</div>

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	1	01/08/2018	21/08/2018	21
REFRESHER COURSE IN DISASTER MANAGEMENT:WATER AND ENVIRONMENTAL SANITATIONS	1	07/01/2019	30/01/2019	21

<div align="center">No file uploaded.</div>

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The external audit of FY 2016 to 2017 is completed FY 2017 to 2018 and FY 2018 to 2019 are pending .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

16267552.88

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	GOVERNING BODY

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	STATE LEVEL SEMINAR ON THE LEGACY OF SCIENCE RESEARCH IN NORT BENGAL AND RELATED ISSUES	30/01/2019	30/01/2019	30/09/2019	110
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
TREE PLANTATION PROGRAM INITIATED BY NSS UNIT AROUND THE PLAYGROUND OF THE CAMPUS.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	**No**	**0**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	**Nill**	**Nill**	**Nill**	**Nill**	**NIL**	**NIL**	**Nill**

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	**Nill**	**NIL**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	**Nil**	**Nil**	**Nil**

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. INSTALLATION OF LED BULBS FOR POWER SAVING. 2. AT THE BEGINNING OF WINTER NEW SAPLINGS OF FLOWERS ARE PLANTED AND THEY ARE RARED. 3. USE OF ORGANIC MATERIALS FOR PLANTATION IN THE GARDEN. 4. INSTALLATION AND MAINTENANCE OF PURIFIED WATER SYSTEM IN THE SCIENCE BUILDING. 5. INITIATIVES ARE TAKEN TO MAKE THE CAMPUS SMOKE FREE.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1: SUCCESSFUL IMPLEMENTATION OF RUSA Rashtriya Uchchatar Shiksha Abhiyan (RUSA) is launched in 2013 by MHRD, Govt. of India which aims at providing strategic funding to eligible state higher educational institutions. Our college applied for RUSA and successfully implemented it. The college becomes the first college from the entire North Bengal region to complete the RUSA project with full utilization of works. With the help of RUSA the college was able to create 1. 5 smart class rooms with audio visual facilities 2.common room for students and cafeteria amounting 3. renovating the second floor with 8 classrooms and 3 toilets amounting 40,75616 4. renovation of Principal's chamber, Meeting room and Seminar hall amounting 15,25,000 5. procurement of 15 Dell desktops and 18 Dell Laptops with very good system configurations. 15 desktops are allotted to Computer Science department and Laptops are distributed to all permanent Teaching staff. 6. procurement of a total of 4643

books of different subjects of Arts and Science stream in two phases amounting Rs. 2043470 BEST PRACTICE 2: NSS ACITIVIES Sukanta Mahavidyalaya has three active NSS units with the leadership of three proficient NSS program officers. All the unites engage in several social and cultural activities inside and out side the college throughout the year. Some of the important activities are 1. Swachh Bharat internship program during 04/07/2018 to 30/07/2018 2. Distribution of Khata and pens to down trodden primary students on 31/07/2018 3. Swachhata pakhwada program on 01/08/2018 to 15/08/2018 4. campaign for Kerala flood relief program and fund collection to help the distress people of Kerala on 25/08/2018 to 15/09/2018 5. training program on the hazards of Tobacco on 19/09/2018 6. awareness program on AIDS on 13/12/2018 7. awareness program on Drug Addiction on 14/12/2018 8. blood donation camp on 22/01/2019 9. Brotochari Prashikshan Sibir from 14/02/2019 to 26/02/2019 10. Clothe distribution among the villagers of tea garden area on 19/02/2019.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

NIL

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The IQAC has highlights some future plans that are lagging behind the college in the previous sessions 1. It proposes to initiate the feedback system from Honours Courses Students and Student satisfaction Survey, 2. It proposes to introduce uniform for students to maintain the campus discipline. 3. It proposes to initiate special lectures from outside faculty on each subject during each semester. 4. It proposes to redesign the website of the college with knowable faculty. 5. It proposes to redesign the student grievance systems.