Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SUKANTA MAHAVIDYALAYA**
Name of the head of the Institution	**DR. NILANGSHU SEKHAR DAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+918436238571**
Mobile no.	**9800783224**
Registered Email	**sukantamahavidyalaya@gmail.com**
Alternate Email	**smv.iqac@gmail.com**
Address	**SUKANTA NAGAR, WARD NO - 1, P.O. - DHUPGURI**
City/Town	**JALPAIGURI**
State/UT	**West Bengal**
Pincode	**735210**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. CHANCHAL SINHA**
Phone no/Alternate Phone no.	**09832390376**
Mobile no.	**7001649508**
Registered Email	**smv.iqac@gmail.com**
Alternate Email	**sukantamahavidyalaya@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sukantamahavidyalaya.ac.in/wp-content/uploads/2022/05/SMV-AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://sukantamahavidyalaya.ac.in/wp-content/uploads/2022/05/Part-A-Sl-4-Academic-calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.19**	**2014**	**21-Feb-2014**	**20-Feb-2019**

6. Date of Establishment of IQAC

27-Feb-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Seminar on Gandhi o Paribeshbad	08-Jan-2019 1	80
Introduction of Special Academic Lectures by eminent resource persons from different institutions	20-Aug-2019 1	13
Submission of AQAR	26-Sep-2019 1	6
Demonstration Session of Self Appraisal Report for teaching staff	21-Dec-2019 1	56
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. As far as academic development is concerned, IQAC proposed to introduce special academic lectures from eminent persons from different institutions for every subject. 2. IQAC organized regular seminars and talks in different topics with collaboration of various academic departments of the college. 3. Creation of data capturing format of Self Appraisal Report according to UGC 2016 rules of CAS

and demonstration of the same to the teachers. 4. IQAC initiated to prepare the departmental academic calendar where teachers can reflect overall academic endeavor for every semester. 5. Organization of first ever International Webinar of the college during COVID19 pandemic entitled Impact of COVID19 on Higher Education and a Quest for Possible Alternatives.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Online Admission Process	Admission form was designed accordingly; Accountability and transparency in admission process maintained with Government guidelines.
Digital Transformation of academic endeavor	At the beginning of the COVID-19 Pandemic, online teaching methods have been inculcated and different online teaching platforms have been adopted for teaching and learning.
Departmental Academic Calendar	Academic calendars of individual departments have been collected and prepared a master academic calendar for first six months of a semester, so that daily departmental activities can be recorded.
Opening of NSOU Distance Education Centre	The NSOU distance education Centre of the college has started to admit students for Bachelor Degree Programme and Post Graduate Programme Courses.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	02-Jan-2020
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college operates its official works, admission, student data, library housekeeping through MIS software, named, College Administration Software (CAS), version 6.0 powered by Aidni Infotech Pvt. Ltd. The software has office module and library module. Later in 2020, for college library automation, separate library management software has been purchased, named Koha ILS, a open source software provided by Softmind Technologies Pvt. Ltd.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has recently introduced the following mechanism for effective delivery of curriculum: 1. At the beginning of the session, a teacher council's meeting is used to hold with the presence of principal of the college to fix up the broader path of the 1st semester and second semester and a routine committee is made. 2. According to broader path, at the beginning of the next semester, departmental meetings are held in every department in which the topics in syllabus are distributed among the teachers after thorough discussion. Number of classes for each topic is also decided according to the syllabus. 3. If there is a problem of shortage of teachers, the head of the department communicates to the principal for this problem to take necessary actions. 4. Before the commencement of classes, Routine Committee provides a well constructed weekly routine with the due consultation and consideration of the principal for the current semester. 5. Teachers prepare the lectures classes according to the syllabus allotted and classes available. 6. Classes are held according to the schedule under the supervision of the principal of our college. 7. Within 15 to 30 days of class commencement and orientation meeting of the present students, especially for Honors courses is held by the college authority with the presence of all teachers of all departments. 8. We have a good collection of books in our library which has sitting capacity of more than 100 students at a time. The books for each and every subject are continuously increasing. The college also subscribes e-resources through UGC-INFLIBNET's NLIST Consortium for teachers. 9. Different teaching methods based on various needs in different subjects are usually used for the effective delivery of the curriculum such as-- a. Chalk and talk method b. ICT enable teaching learning method c. Distribution of class note by teachers. d. Group discussion among the students during the class. e. Paper presentation by the students. f. Need based survey programs, field works, and educational excursions are carried by the department. g. Project work, Dissertations etc. is conducted for fulfillment of their degrees. 10. During the beginning of COVID-19 Pandemic, the teaching learning process has been taken a shift to traditional to online teaching pedagogy. IQAC sought for proper online teaching platform and a popularity of online learning has been identified among the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill

	Introduction		ability/entrepreneurship	Development
Nil	01/07/2019	365	Both	Computer Skill
Certificate in computer application				
Nil	Diploma in computer application	01/07/2019 730	Both	Computer Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	01/07/2019
BA	Programme	01/07/2019
BBA	Honours	01/07/2019
BSc	Honours	01/07/2019
BSc	Programme	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	2

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	English : Community Outreach Program at Sukna Army Camp, Siliguri	34
BA	Sanskrit: Field Visit at Garubathan , Kalimpong	22
BA	History: Educational Tour to Bhramri Devi Temple, Jalpaiguri	35
BA	Geography: Socio-economic survey of rural	13

	life in Shilong, Meghalaya	
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NA

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali Honours	119	1157	98
BA	English Honours	119	883	109
BA	Education Honours	68	634	59
BA	History Honours	119	870	109
BA	Political Science Honourse	119	523	96
BA	Philosophy Honours	48	405	39
BA	Economics Honours	100	3	1
BA	Sanskrit	30	198	26
BA	Geography	20	290	18
BSc	Mathematics Hnours	32	156	27
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2019	2537	Nill	32	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
71	10	4	7	5	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a lucid students mentoring system, especially for honours course students. Every department divides students into small groups and each teacher has been assigned as the mentor of those groups of students. They encourage the students in their mentorship for both academic and psychological endeavors. All the assigned teachers are available to the students to cater to their queries and problem, during college hour and beyond. Every student of both Honours course and Programme course provides their mobile numbers to their course teachers along with their e-mail ids. They have been joined in different departmental social media groups as well as departmental educational media for instructions and current information about classes, lessons, examinations, problem and queries and study materials.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5205	31	1:168

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	31	3	2	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Md. Masihur Rahaman	Assistant Professor	Ph.D., Tilka Manjhi Bhagalpur University
2020	Pawan Toppo	Assistant Professor	Dooars Samman, Alipurduar Dooars Utsav Samiti

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGH	2020	06/10/2020	10/11/2020
BA	ENGH	2020	06/10/2020	10/11/2021
BA	HISH	2020	06/10/2020	10/11/2020
BA	PLSH	2020	06/10/2020	10/11/2020
BA	PHIH	2020	06/10/2020	10/11/2020
BA	SANH	2020	06/10/2020	10/11/2020
BA	ECOH	2020	06/10/2020	10/11/2020
BA	GEOH	2020	06/10/2020	10/11/2020
BA	EDUH	2020	06/10/2020	10/11/2020
BSc	PHSH	2020	06/10/2020	10/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Some Department has evaluated their respective departmental honours students through seminar presentations, group discussions, and term paper evaluation methods. For the students of Programme Courses, the Teachers Council decided to take the traditional system of examination method for each courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the Semester/year and distributes it to all teaching nonteaching staff of the college. The academic calendar contains the yearly tentative schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), and date schedule of the college examinations as well as University examination. The tentative dates of publication of college results are also mentioned in the academic calendar. The tentative dates of activities of NSS, NCC are also given in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://sukantamahavidyalaya.ac.in/wp-content/uploads/2022/05/2.6.1-Programme-outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GEOH	BA	Geography (Hons)	9	9	100
HISH	BA	History (Hons)	63	61	96.83

PLSH	BA	Political Science (Hons)	45	45	100
PHIH	BA	Philosophy (Hons)	27	27	100
ECOH	BA	Economics(Hons)	1	1	100
BAGEN	BA	B.A General	740	719	97.16
ENGH	BA	English (Hons)	79	79	100
BNGH	BA	Bengali (Hons)	102	102	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://sukantamahavidyalaya.ac.in/wp-content/uploads/2022/07/Students-Satisfactory-Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	Nill
National	Bengali	5	Nill
International	Environmental Science	4	3.8
International	Computer Science	2	5.0
		View File	

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	4
Bengali	1
Environmental Science	2
Political Science	2
Computer Science	5
Sociology	4
	View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
COVID-19 Pandemic – A Global Emergency	Dey, S., Samanta, P., and Ghosh, A. R.	Disaster Development	2020	1	Department of Environmental Science, Sukanta Mahavidyalaya, University of North Bengal, Dhupguri, West Bengal, India	1

Time-Dependent Naphthalene Toxicity in Anabas testudineus (Bloch): A Multiple Endpoint Biomarker Approach	Dey, S., Ballav, P., Samanta, P., Mandal, A., Patra, A., Das, S., Mondal, A.K., and Ghosh, A.R.	ACS OMEGA	2020	4	Department of Environmental Science, Sukanta Mahavidyalaya, University of North Bengal, Dhupguri, West Bengal, India	4
Linking Multiple Biomarker Responses in Daphnia magna under Thermal Stress	Samanta, P., Im, H., Shim, T., Na, J. and Jung, J.	Environmental Pollution	2020	5	Department of Environmental Science, Sukanta Mahavidyalaya, University of North Bengal, Dhupguri, West Bengal, India	4
Acute Toxicity Assessment of Arsenic, Chromium and Almix 20WP in Euphlyctis cyanophlyctis Tadpoles.	Samanta, P., Pal, S., Mukherjee, A.K. and Ghosh, A.R.	Ecotoxicology and Environmental Safety	2020	5	Department of Environmental Science, Sukanta Mahavidyalaya, University of North Bengal, Dhupguri, West Bengal, India	5
Microbe-Mediated Remediation of Heavy Metal Contamination	Samanta, P., Ghosh, A.R. and Jung, J.	NOVA Science Publishers	2020	0	Department of Environmental Science, Sukanta Mahavidyalaya, University of North Bengal, Dhupguri,	0

| Biomarker Analysis in Ichthyo toxicologi cal Paradigm: Electron M icroscopic Observatio ns of Almix and Glyphosate Exposures | Ghosh, A.R., Samanta, P. and Kole, D. | New Delhi Publishers | 2020 | 0 | Department of Environ mental Science, Sukanta Ma havidyalay a, University of North Bengal, Dhupguri, West Bengal, India | 0 |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	NA

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	10	8	3	0
Presented papers	6	3	0	0
Resource persons	3	0	0	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship Programme	NSS	3	30
Awareness Programme Anti- Drugs	NSS	5	80
Lecture delivered by Dr. Nilangshu	NSS	4	100

sekhar Das, Principal, SMV on the "Role of Students for the welfare of the society".			
Distribution of Notebooks and Pens to the students of a local Primary School	NSS	6	165
Blood Donation Camp	NSS	5	200
Certificate Course	NSS	6	150
Childrens day Celebration	NSS	6	50
Cleaning Drive of College Ground	NSS	3	26
NSS Day Celebration	NSS	12	50
Save Water, Save Life	NSS	5	60
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Summer Internship ProgrammeObservance	NSS	Participation of Swachh Bharat Summer Internship Programme	3	30
Save Water, Save Life	NSS	Awareness on Save Water And Save Life	5	60
Awareness Programme Anti-Drugs	NSS	Awareness of Awareness Programme Anti-Drugs	5	80
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	28384120

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Aidni Infotech	Partially	CAS 4.0.003	2010

-Library Automation System				
Koha ILS	Partially		19.11	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25861	Nill	15	Nill	25876	Nill
Reference Books	240	Nill	12	Nill	252	Nill
e-Books	199500	Nill	600000	Nill	799500	Nill
Journals	5	Nill	0	Nill	5	Nill
e-Journals	6000	Nill	0	Nill	6000	Nill
Digital Database	0	Nill	0	Nill	0	Nill
CD & Video	0	Nill	0	Nill	0	Nill
Library Automation	0	Nill	1	30000	1	30000
Weeding (hard & soft)	0	Nill	0	Nill	0	Nill
Others(specify)	0	Nill	0	Nill	0	Nill
View File						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	85	29	27	0	0	15	36	100	5
Added	0	0	0	0	0	0	0	0	0
Total	85	29	27	0	0	15	36	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	[0](0)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	540116	0	3252938

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities like buildings, carpentry, classrooms and advanced ICT attributes are integral part of an institution. Utilizing and maintaining these facilities is utmost concern and accordingly, institution has chalked out the following institutional framework for these perspectives: Building infrastructure: under this aegis the institution looked after new construction buildings, repairing of existing buildings, proper maintenance and improvement of physical infrastructural facilities like plumbing, water supply, electricity. All these works are conducted through tendering system following the institutional norms. During all these up-gradation and maintenance work related to these fields are supervised the concerned person appointed by the college authority. All minor electrical faults are maintained and performed by trained electrician cum caretaker, while the maintenance of toilets and service areas are performed by sweeping staffs and hired plumbers. Computer IT infrastructure: Annual Maintenance Contracts (AMC) for computers used in various departments as well as those utilized as a central facility such as the Wide Area Network (WAN), Intercom, and so on are renewed on a regular basis to guarantee that they continue to function properly. Laboratory Equipment's/Machinery: The capable technicians inspect the gas connection pipeline for any leaks on a regular basis. They also keep a stock record by the laboratory to keep track of the chemicals, glassware, and other scientific instruments. Annual Maintenance Contracts (AMC) are in place for many laboratory instruments and machines. Staff or hired personnel maintain the laboratory equipment at the departmental level annually and/or whenever necessary. Library: Library maintenance is done by the competent staff of the college. Library software is maintained and updated by the software provider through AMC. Disinfecting and keeping the library clean is done frequently by library staff. Selves and racks are maintained by the library staff regularly. Classrooms: The college has large classrooms with plenty of fans, tube lights, and desks. All of the facilities are well maintained, and carpenters and electricians handle any repairs or damage to the merchandise. Items linked to furniture: The institutional caretaker is responsible for the upkeep and repair of the furniture, fixtures, and other physical infrastructure. He notifies the authority of the need for repair work and verifies the work once it has been performed.

https://sukantamahavidyalaya.ac.in/wp-content/uploads/2022/05/4.4.2.-Maintenance-policy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Aid Fund**	**252**	**212170**
Financial Support from Other Sources			
a) National	**Swami Vivekananda Merit Cum Means, Oasis and Kannyashree**	**4425**	**28252000**
b)International	**Nil**	**0**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	**Nill**	**0**	**NIL**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	**NIL**	**0**	**0**	**0**	**0**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**0**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	**0**	**0**	**NIL**	**0**	**0**
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme

	enrolling into higher education				admitted to
2020	3	B.Sc. Honours	Mathematics	N.B.U.-2 C.U.-1	M.Sc.
2020	13	B.A. Honours	History	N.B.U.-4 C.B.P.B.U.-2 Alipurduar University-7	M.A.
2020	21	B.A. Honours	Education	R.B.U.-1; Biswa Bharati Univ ersity-1; N.B.U.-4; B.U.-1; C.B. P.B.U.-6; N.S.O.U-8	M.A.
2020	1	B.A. Honours	Economics	B.U.	M.A.
2020	1	B.Sc. Honours	Chemistry	N.B.U.	M.Sc.
2020	18	B.A. Honours	English	Alipurduar University-2 N.B.U.-18	M.A.
2020	45	B.A. Honours	Bengali	N.B.U.-12 Biswa Bharati University-2 Assam University-1 R.B.U.(DE)-3 0	M.A.
2020	8	B.A. Honours	Sanskrit	N.B.U.-5; R.B.U.(DE)-3	M.A.
2020	1	B.A. Honours	Geography	N.B.U.	M.A.
2020	20	B.A. Honours	Political Science	N.B.U.-2 K.U.-1 R.B.U.-2 C.B.P.B.U-2 C.U.-2 N.S.O.U.-10	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Daju Sen Memorial' Inter-college Football Tournament, 4-5 Feb,2020	Inter College	13
Inter College Cricket Tournament, 18-27 Feb, 2020	University Level	14

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

CULTURAL ACTIVITIES 1. Observation of Teachers day. 3. Organizing Annual Social, a cultural program of the college. 4. Observation of International Mother language day on 21st February 2020. 5. Celebration of Saraswati Puja.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the College is a registered one with registration number 99967 of 20122013. The Association has 27 members.

5.4.2 – No. of enrolled Alumni:

27

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 Meetings

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Meetings of various academic and administrative bodies of the Institution were held on a regular basis. The agenda of these meetings pertained to the specific purpose and the relevant issues that were needed to be addressed. Notices for these meeting were served well in advance so that the concerned members could equip themselves.. Thus, discussions were on a participative basis and of a high order. Healthy opposition is fostered in a situation where each member has a say, making for the decisions taken and resolutions made agreeable to all. Thus, the practice, provides for decision-making that is based upon principles of decentralization, transparency and freedom of expression. Furthermore, the very composition of the academic and administrative bodies is such that members

are drawn from all stakeholders and is very broad-based, and for which decisions are taken catering to the widest possible range of opinions and points of view that go on to build the building blocks of an Institution that strives to uphold a holistic value-based education system.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	E-resources from NLIST program have been subscribed by the college. Procurement of more equipment, teaching aids and books. Open educational resources have been adopted for providing study materials to the students.
Admission of Students	All the notifications related to admission, opening of the portal, creation of prospectus, form fill-up process and publication of provision and final merit lists are completely done online and reflected in our college website. The e-counselling of students is done after the publication of final merit lists in numerous phases of admission and the same has been notified through college website. All the admission data are sent to Higher Education department the same has been uploaded in Banglar Uchchashiksha Portal.
Curriculum Development	The college has adopted the UG - CBCS curriculum of University of North Bengal. At the beginning of the semester, the curriculum is divided among the teachers for each department according to the teaching topics of different course papers. On the basis of such distribution, a departmental academic calendar has been prepared by each departments and the same has been communicated with the students.
Teaching and Learning	The college adopts the traditional method of classroom teaching and the syllabi have been covered by the teachers well ahead of the end of the session. Special lectures have been arranged from the outside eminent resource persons. Educational tours, industry visit, wall-less classroom have been arranged all through the year. In the beginning of the COVID 19 pandemic, the teaching and learning

	system has been shifted to digital medium form the earliest. Teachers have adopted different online teaching platforms like Google Meet, Google Classroom YouTube, Zoom etc. For lab - based subjects, various online lab programmes have been adopted, like, Virtual Lab of MHRD.
Examination and Evaluation	Before the pandemic, regular and traditional methods of examination and evaluation process have been practiced. Internal examinations have been conducted in regular intervals and term papers, assignments and project works are given to evaluated the capacity of the students. During Pandemic, the examination and evaluation have been shifted to online mode. Assignments and Projects of the students have been submitted online especially through Gmail, they have been evaluated online.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has developed its own WhatsApp Group for Teachers and Non-teaching staffs for better communication to all. The IQAC has strived to create database of teaching faculties with all necessary data inputs. Every possible effort is made to other areas of operation like Students' Admission, Examination, Accounts etc.
Finance and Accounts	Fully computerized office and accounts section. Maintenance the college accounts through Tally. Receiving of salary fund from Govt. through HRMS portal.
Student Admission and Support	The admission process is initiated in online mode through the College Admission Portal with admission notification uploaded in the College website. Online applications have to be submitted through only online submission of forms. Admission related monetary transactions are executed solely in the digital mode through e-transactions. Final merit lists are published and uploaded in the college website.
Examination	The examination is conducted by the college following the norms of the affiliating university. Currently, the transition is going on from the Annual mode to the CBCS mode. Faculties

	perform the invigilation and evaluation of the answer scripts in the year end and semester end examinations as per the schedule prescribed by the university. The college conducts internal examinations as a part of continuous evaluation system through class tests, seminar presentation, etc. following the guideline of the affiliating university.
Administration	Regular exercises of E-tendering process through Government portal. Regular exercises of PFMS portal to upload expenditure related to Government funds. Submission of retirement related documents through e-pension portal. Official notifications have been regularly communicated through college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NA	NA	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on "Language in the Times of Covid-19"	1	25/06/2020	30/06/2020	6

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	1	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The external audit of FY 2016 to 2017 , FY 2017 to 2018 and FY 2018 to 2019 are completed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

Support employees play a critical part in the institutions admission, which is conducted entirely through the institutions application site. The academic libraries assistance team is skilled on an as-needed basis to familiarize users with the newest library management components. The librarian takes appropriate actions as needed. The supporting employees associated with exam procedure are trained prior to examination starting to familiarize themselves with many concerned procedures and resolve student difficulties from starting to conclusion.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As a post-accreditation endeavor, Information Communication Technology (ICT) has been prioritized in several classes of the college. During COVID-19 blockade, the college implemented the different online platforms like Google

Classrooms, Google Meet, and other available online resources to hold courses. Additionally, a few numbers of teachers have attended seminars, workshops, refresher courses, and/or orientation coursework pertaining to their field.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	One Day Lecture on Gandhi and Paribeshbaad	08/01/2020	08/01/2020	08/01/2020	80
2019	Demonstration Session of Self Appraisal Report for teaching staff	21/12/2019	21/12/2019	21/12/2019	56
2019	Submission of AQAR	26/06/2019	26/06/2019	26/06/2019	6
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree plantation program initiated by NSS Unit around the playground of the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Ramp/Rails	Yes	12
Rest Rooms	Yes	1
Scribes for examination	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	Nill	Nill	NA	NA	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Installation of led bulbs for power saving. 2. Removal of High Tension electric power supply line overhead and reinstalled through underground wire facility 3. Use of organic materials for plantation in the garden. 4. Installation and maintenance of purified water system in the science building. 5. Initiatives are taken to make the campus smoke free.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1: DEPARTMENTAL SPECIAL LECTURES: Most of the departments of the college have organized special lectures from outside institutions by inviting eminent resource persons. They are invited with the purpose of advancement of student learning and motivate them for higher studies. The departmental teachers arranged the whole programme. BEST PRACTICE 2: NSS ACITIVIES: Sukanta Mahavidyalaya has three active NSS units with the leadership of three proficient NSS program officers. All the three unites engage in several social and cultural activities inside and outside the college throughout the year. NSS arranged tree plantation in the new campus area of the college. It also took some developmental strategies for adopted three nearby villages in Jalpaiguri district, West Bengal.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://sukantamahavidyalaya.ac.in/wp-content/uploads/2022/05/7.2.1-Best-practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sukanta Mahavidyalaya represents the ascension to a new level of academic success by seeking to innovate and provide high-quality education. The key areas which this organization works on include providing enough infrastructures, and sports facilities, enriching the library, providing

adequate orientation for students towards the working world, and promoting effective learning. Our educational establishment has created several working groups for the purpose of providing holistic real-worth education and instilling entrepreneurial skills for nurturing students such as an Examination Committee, a Cultural Committee, an Admission Committee, and others. Authentic G-Suite official mail IDs have also been issued for everyone to ensure that all departments and workplace correspondences run smoothly. For conserving energy, the institution produces electricity by solar panels. This organization is completely accessible to people with disabilities. We mentor students and residents in remote regions by adopting neighboring communities. Our institutions NSS and NCC branches inculcate good social morality betterment among the undergraduates through social and cultural activities inside and outside the college throughout the year. Our institutions NSS and NCC branches also took some developmental strategies for adopted villages in Jalpaiguri district, West Bengal. The college runs an NSOU and RBU study center for students from this underserved area who want to pursue education. The institutions daily tasks include academic and administrative audits, teacher development opportunities, webinars, lectures, and student-centric events. Given all the colleges constructive things, we hope that our Institution will be able to keep up the space for sustaining the principles of integrity, governance, accountability, ethical practice, and other activities in the coming years.

Provide the weblink of the institution
https://sukantamahavidyalaya.ac.in/wp-content/uploads/2022/05/7.3.1-performance-towards.pdf

8.Future Plans of Actions for Next Academic Year

1. The college will be joining COVID19 relief operation for the marginalized section of our society. 2. Some Seminars and Workshops will be arranged as professional development of teachers, to create new knowledge etc. 3. New initiatives to garner an eco-friendly environment will be taken from the next session. 4. Different types of Institutional Social Responsibility related activities will be taken up. 5. High-end equipment will be procured for enhancement of research in the Science Departments. 6. IQAC proposes to initiate feedback system from Student Satisfaction Survey. 7. IQAC proposes to academic departments to create course wise study materials and upload the same into the website.