



NETAJI SUBHAS OPEN UNIVERSITY
DD-26, Salt Lake, Sector-I; Kolkata-64

**Memorandum of Understanding for opening a Study Centre (BDP)
of Netaji Subhas Open University**

In terms of First Statutes (Revised), 2014 No. 8(4) and No. 24(5) of the Netaji Subhas Open University, this Memorandum of Understanding (MOU) is being signed between the University and the host Institution where the Study Centre is housed.

In full appreciation of the aims and objectives of the University as well as its operational principles, the undersigned as the Head of

(Name of the Institution) *Sukanta Mahavidyalaya*

Located at the address *Sukanta Nagar; P.O-Dhupguri; Dist-Jalpaiguri;*
Pin-735210

puts on record the consent of the authorities of the Institution to house a Study Centre (herein after the Centre) of the Netaji Subhas Open University (herein after the University) under the following terms and conditions:

- i) to make available for the said purpose necessary facilities of infrastructure and services for efficient running of the Centre, including receiving of study materials from the University and distribution of the same to individual students and laboratory facility as and when required;
- ii) to comply with rules and regulations to be introduced by the University in respect of Study Centres from time to time;
- iii) to receive from the University such financial and other assistance as the University would deem necessary to release in support of the approved programmes of the Centre;
- iv) to maintain complete records of (a) all expenses incurred out of the assistance provided by the University, (b) student enrolment, renewal and assessment in different subjects at the Centre, (c) academic and supportive staff working at the Centre and (d) all programmes of the Centres;
- v) to conduct examinations as and when required, as per schedule announced by the University;

- vi) to send regular reports to the Registrar and / or other concerned officers of the University regarding the activities, needs and progress of the Centre and to allow visiting teams from the University for occasional assessment.
- vii) To engage coordinator along with other supporting staff as per GB resolution under intimation to the Director, Study Centres.
- viii) It would be the responsibility of all academic counsellors attached to the Study Centres to participate in the teaching-learning and evaluation process of NSOU viz., Personal Contact Programme (PCP) and evaluation of answer papers of the Term-End and Assignment Examinations as may be assigned to them from time to time by the concerned authority of the college/study centre and/or NSOU.

This MOU comes into effect on 31.05.2019 and will remain valid unless the University decides otherwise.

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 Signed on behalf of the University
 Place: Kolkata
 Date: 31/5/2019

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31.05.19
DR. NILANGSHU SEKHAR DAS
 Signed on behalf of the Study Centre
 Place: N.S.O.U. KOLKATA
 Date: 31.05.2019

(Official Seal)
 Director, Study Centres
 Netaji Subhas Open University
 Kolkata-74
 Witness: N. Chatterjee
 Assistant Director, Study Centres
 Netaji Subhas Open University

(Official Seal)
 Principal
 Sukanta Mahavidyalaya
 Dhupguri, Jaipalguri
 Witness: Monotosh Pramanik
 Mr. MONOTOSH PRAMANIK
 (Associate Professor in Economics)
 Place: NSOU, Kolkata
 Date: 31/05/19