



UNIVERSITY OF NORTH BENGAL
BBA(TAH) Programme 4th Semester Examination, 2021

DSC7-BBA(TAH)

INTRODUCTION TO HOSPITALITY ACCOMMODATION OPERATIONS

Full Marks: 60

ASSIGNMENT

The figures in the margin indicate full marks.

Answer any three of the following questions

20×3 = 60

1. Draw a neat diagram of the organisation of a large hotel. Define the term “Meal Plan” and write a note on the types of Meal Plans and its details. Classify Hotels based on the following parameters with the examples of each type:
(i) Based on Size
(ii) Based on Location
(iii) Based on Rating
(iv) Based on Ownership
6+4+10
2. Define double Entry Book-keeping with one example. State the Accounting Equation with an example. Make Journal entries of the following transactions in the books of Rama & Sons:
3rd May Cash deposited into bank Rs. 60,000
4th May Loan given to Bhuvan Rs. 20,000
5th May Cash received from Tarun Rs. 12,000
5th May Took loan from Anush Rs. 15,000
6th May Withdrew from bank Rs. 5,000
7th May Withdrew from bank for office use Rs. 8,000
7th May Cash received from Bhuvan on loan account Rs. 10,000
8th May Cash taken by proprietor for personal use Rs. 3,000
9th May Bought furniture and paid by cheque Rs 15,000
9th May Brought additional capital of Rs. 25,000
5+5+10
3. Define the following terms:
(i) GRC (ii) DND (iii) OOO (iv) Rev PAR
(v) Occupancy (vi) House Count (vii) Scanty Baggage (viii) Silver Service
(ix) American Service (x) Janitorial Services.
2×10
4. Write detailed note on the duties and responsibilities of the Front Office department. List the role of a Lobby Manager. List the role of Night Auditor.
12+4+4

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