

# SUKANTA MAHAVIDYALAYA

NAAC Accredited with Grade B

[A Govt. Aided College, Permanently Affiliated to North Bengal University Enlisted  
Under Sec. 2(F) and 12(B) of the U.G.C. Act. 1956]

SUKANTA NAGAR, P.O. DHUPGURI, DIST.- JALPAIGURI (W.B.) INDIA, PIN- 735210

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From The Principal :

Re. :

dt. : 10.08.2019

To,

..Dr. Chanchal Sinha.....  
..Co-ordinator, IQAC.....  
..Sukanta Mahavidyalaya.....

**Sub.: Meeting of the IQAC, Sukanta Mahavidyalaya**

Sir/Madam,

This is to inform you that the Internal Quality Assurance Cell (IQAC) of Sukanta Mahavidyalaya has been newly constituted. A meeting of this IQAC has been arranged to be held on 20.08.2019 at 2.30P.M. in the meeting room to discuss the following agenda.

You are requested kindly to make it convenient to attend the meeting.

*Dr. N. S. Das*  
10.8.19

Dr. N. S. Das  
Principal/Chairman, IQAC  
Sukanta Mahavidyalaya  
Principal  
Sukanta Mahavidyalaya  
Dhupguri, Dt. Jalpaiguri

**Agendas:**

- 1] To review the function and activities of IQAC.
- 2] To consider the proposal of publication of Annual Journal.
- 3] To consider the proposal of improvement of infrastructure for providing academic facilities to the stakeholders.
- 4] To consider the proposal of introduction of students' uniform for maintenance of academic discipline.
- 5] To consider the proposal of introduction of special academic lectures in each subjects in semester system.
- 6] To prepare a database of all the faculty members.
- 7] Misc.

**SUKANTA MAHAVIDYALAYA**  
**IQAC**  
**MINUTES OF THE MEETING**

**DATE: 20.08.19**

**TIME: 2.30 PM**

**VENUE: PRINCIPAL'S MEETING ROOM**

The first meeting of the newly formed IQAC was chaired by the Principal, Sukanta Mahavidyalaya, Dr. Nilangshu Shekhar Das on 20<sup>th</sup> August, 2019 at 2.30 p.m. in Principal's meeting room.


The following resolutions were adopted-


1. The house proposed to publish an academic journal with ISSN and the IQAC of the college has been conferred the responsibility to take the initiative within December, 2019. For this, the principal proposed to form an Editorial Board for the journal in due time.
2. The principal enlightened the members regarding space problem to accommodate the newly introduced academic disciplines. Considering the issue, it has been taken into consideration that proposal for financial assistance be placed to the higher education department as well as to the local authorities, i.e., Dhupguri Municipality.
3. The principal proposed to introduce students' uniform to maintain proper discipline within the college campus. The proposal was support unanimously by all the honorable members of IQAC.

4. A proposal came from one of the honorable members of the IQAC, Sri Rajesh Kumar Singh, vice-chairman, Dhupguri Municipality to introduce a proper place with shades for the visiting guardians and outsiders within the college campus. The proposal was heartily accepted by the principal and all the members of IQAC.

5. Another Proposal Came from Sri Rajesh Kumar Singh, to introduce an electronic display board to display and inform the public about the various courses offered and taught by the college.

6. As far as academic development is concerned, the house proposed to introduce special academic lectures from eminent resource persons from different institutions for each and every honours subject. It is further proposed that each department shall initiate at least one special lecture for each department.

  
**DR. CHANCHAL SINHA**  
**CO-ORDINATOR, IQAC**  
**SUKANTA MAHAVIDYALAYA**

  
**DR. NILANGSHU SEKHAR DAS**  
**PRINCIPAL**  
**SUKANTA MAHAVIDYALAYA**

Meeting of the IQAC  
(held on 20.08.2019 at 2.30 p.m. in meeting room)

Members Present:—

1. Sudip Mallik. 20/8/19
2. Pritikana Mallik 20/8/19
3. Benulal Dhar 20.8.19
4. Rajat Kumar Barman 20.08.19
5. Dipankar Majumdar. 20.8.19
6. Bhramar Sarkar 20.8.19
7. Swati Saseendhuri. 20.8.19
8. Mondrosh Pramanik 20.08.19.
9. Alvin Barman 20.8.19
10. Koushik Sarkar 20.08.19
11. - Anchal Sen. 20.08.19.
12. Rajesh Kr Singh 20-8-2019
13. Nitangshu Sekhar Das 20.8.19

# NOTICE

Date : 20.11.2019

It is notified that a meeting of IQAC will be held on 26.11.2019 at 2.00P.M. in the Principal's meeting room to discuss the following agendas. All the members of IQAC are requested to attend the meeting positively.

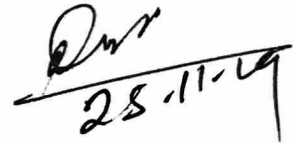
## Agendas:

1. Review of the implementation of the previous resolution.
2. Progression of Academic Journal Publication.
3. Proposal regarding preparation of departmental Academic Calendar.
4. Participation of students in academic activities.
5. Up gradation of Self Appraisal for the teaching staff.
6. Miscellaneous.



Coordinator  
IQAC, Sukanta Mahavidyalaya

Co-ordinator, IQAC  
Sukanta Mahavidyalaya



Principal  
Sukanta Mahavidyalaya

B. Das 22.11.19

S. 21.11.19

B. Das 22.11.19

B. 22.11.19

Koushik Shankar 22.11.19

SEM 22/11/19

# SUKANTA MAHAVIDYALAYA

DHUPGURI, JALPAIGURI

## INTERNAL QUALITY ASSURANCE CELL

### *Resolutions of the Meeting*

Date: 26<sup>th</sup> November, 2019

Time: 2.30 P.M.

Venue: Principal's Meeting Room

The IQAC, Sukanta Mahavidyalaya has organized its second meeting after its formation and the teaching members along with the principal have agreed upon the following proposals.

1. IQAC proposes to initiate proper dress code form the next academic session, i.e., session 2020-2021 for the students of the college.

It has been decided that the basic uniform for the girls shall be **Salwar-kamiz** and the color combination may be bottle green color for Salwar and Sea Green Color for Kamiz.

The basic uniform for boys shall be **formal Shirt** and **Formal Pant** and the color combination may be Sea Green color for Shirt and Black colored Pants. It is also proposed that boys may wear half-sleeve shirts during summer time and full-sleeve during winter.

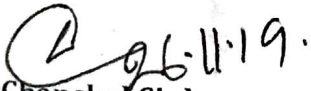
2. To initiate the cause, IQAC has to survey the local shops if there is availability of such dress materials and collect the quotations of different ranges of rate of such dress materials for the convenience of the students.
3. For naming the upcoming academic journal of the college, a lot of name has been proposed by the members, like "Abhimukh", "Parjeshana", "Uttarpath". The principal of the college Has proposed a few names like "Northern Opinion", "Optimist Thought", "The Peer Team", "Modern thought" etc. Ultimately, IQAC does not decide a single name without the through finding of the availability of the names. It has been decided that the name should reflect the overall motto of academic publishing.
4. The IQAC proposes that from the next year (from the very beginning of January, 2020) every department shall prepare their own academic calendar where they can reflect the overall academic endeavor for the next six months (January 2020 to June, 2020) and so on. The following things should be reflect on the Departmental Academic Calendar.

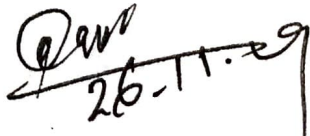
- a. Each and every department shall mention which teacher takes which topic.
- b. The proposed calendar reflects the overall lesson plan for the semesters.
- c. The scheduled holidays of NBU.
- d. The tentative University Examination Schedules.
- e. The tentative internal examination schedule for Honors and Program Courses in Semester/Year system.
- f. The tentative dates of Special lectures, Video Tutorials/ PPT Presentations etc.
- g. The tentative dates of Student Seminars, Seminars, Workshop.

The IQAC proposes that all the departments shall prepare and submit their Departmental Academic Calendars to IQAC and IQAC shall prepare a combined Calendar of Academic Events of the College.

The IQAC decides that all the departments shall prepare and submit their Academic Calendar before **23th December, 2019** for the academic endeavor of next session.

5. The IQAC proposes that a new appraisal format for the teachers is necessary which may reflect the overall modalities of new performance appraisal parameters laid down by the UGC Regulation, 2016. The parameters are measured within the different duties performed in hourly basis all over the year. Therefore, IQAC takes the initiative to introduce a new appraisal format. After final reconciliation, the IQAC submits the new Appraisal Format within **20th December, 2019**.

  
Dr. Chanchal Sinha  
Coordinator  
IQAC, Sukanta Mahavidyalaya  
Co-ordinator, IQAC  
Sukanta Mahavidyalaya

  
Dr. Nilangshu Sekhar Das  
Principal  
Sukanta, Mahavidyalaya  
Principal  
Sukanta Mahavidyalaya  
Dhupguri, Jalpaiguri

## Meeting of the IQAC

held on 26.11.2019 at 2.00 pm.

### Members present

1. Benulal Dhar 26.11.19
2. Swati sarachandhuri. 26.11.19
3. Nenu Jash Prasad 26.11.19
4. Koushik Sarkar. 26.11.19.
5. Chanchal Senka. 26.11.19.
6. Apurba Barman 26/11/19
7. Dipankar Majumdar. 26.11.19