

Meeting of Anti Women Harassment Cell: Sukanta Mahavidyalaya

Meeting No: 1

Date: 31.08.2018

Place of Meeting: Alumni Association Room, SMV

Time: 1.30 PM


Members present:

1. Prof. Swati Das Chaudhuri
 2. Prof. Doli Dey
 3. Prof. Md Mosihur Rahaman
 4. Prof. Carol Christine Lepcha
- 31.08.18*
Md. Mosihur Rahman 31.08.18.
Carol Christine Lepcha 31-08-18

The convener of the Cell Prof. Swati Das Chaudhuri has taken the chair and the meeting has been started. After thorough discussion among the members the following decisions have been resolved unanimously.

- 1) A General Notice from the desk of Principal will be circulated among students relating to existence and activities of Anti Women Harassment Cell at Sukanta Mahavidyalaya.
- 2) At least two numbers of Flex will be displayed at the prominent places of the campus of the college consisting contact numbers of the convener as well as members of the cell.
- 3) An awareness camp of AWHC among students will be invoked in the month of September, 2018 headed by the Hon'ble Principal with Convener, Members of the Cell and some senior Professors of the College.
- 4) Another awareness camp of AWHC among students will be held involving local Police Official of Dhupguri Police Station in presence of Hon'ble Principal, Convener and members of the Cell after Puja vacation.
- 5) One monthly meeting of the Cell on regular basis will be held to review the position.

There is no point to discuss. The meeting is over with vote of thanks from and to the chair.


(Swati Das Chaudhuri) 31.8.18

Convener,

AWH Cell, SMV, Dhupguri

31.08.2018

Dhupguri

Meeting of Anti Women Harassment Cell: Sukanta Mahavidyalaya

Meeting No: 2

Date: 04.10.2018

Place of Meeting: Alumni Association Room, SMV

Time: 1.30 PM

Members present:

1. Prof. Swati Das Chaudhuri

2. Prof. Doli Dey

3. Prof. Md Mosihur Rahaman

4. Prof. Carol Christine Lepcha

S. Prof. Sougata Karji

Swati 4.10.18

A. Dey 4.10.18

Md. Mosihur Rahaman 4.10.18

Lepcha 4.10.18

04.10.18

The convener of the Cell Prof. Swati Das Chaudhuri has taken the chair and the meeting has been started. The resolution of the previous meeting has been read out and the house has confirmed the resolved issues.

No complain has been lodged relating to this issue.

In a body the house has opined that constant endeavors should have been taken to make conscious the students relating to this issue. After thorough discussion among the members have given stress on the following unresolved issue:

- 1) An awareness camp of AWHC among students will be held involving local Police Official of Dhupguri Police Station in presence of Hon'ble Principal, Convener and members of the Cell on any suitable date. The camp could not be held due to non availability of suitable date for various reasons.

There is no point to discuss. The meeting is over with vote of thanks from and to the chair.



(Swati Das Chaudhuri)

Convener,

AWH Cell, SMV, Dhupguri

04.10.2018

Dhupguri

Meeting of Anti Women Harassment Cell: Sukanta Mahavidyalaya

Meeting No: 3

Date: 13.12.2018

Place of Meeting: Alumni Association Room, SMV

Time: 1.30 PM

Members present:

1. Prof. Swati Das Chaudhuri
2. Prof. Doli Dey
3. Prof. Md Mosihur Rahaman
4. Prof. Carol Christine Lepcha

See 13.12.18

A. Dey 13.12.18

Md. Mosihur Rahaman 13.12.18

Lepcha 13.12.18

S. Sougata Karjee 13.12.18

The convener of the Cell Prof. Swati Das Chaudhuri has taken the chair and the meeting has been started. The resolution of the previous meeting has been read out and the house has confirmed the resolved issues.

No complain has been lodged relating to this issue.

In a body the house has opined that constant endeavors should have been taken to make conscious the students relating to this issue. After thorough discussion among the members have given stress on the following unresolved issue:

- 1) An awareness camp of AWHC among students will be held involving local Police Official of Dhupguri Police Station in presence of Hon'ble Principal, Convener and members of the Cell on any suitable date. The camp could not be held due to non availability of suitable date for various reasons.

There is no point to discuss. The meeting is over with vote of thanks from and to the chair.



(Swati Das Chaudhuri)

Convener,

AWH Cell, SMV, Dhupguri

13.12.2018

Dhupguri

Meeting of Anti Women Harassment Cell: Sukanta Mahavidyalaya

Meeting No: 4

Date: 31.01.2019

Place of Meeting: Alumni Association Room, SMV

Time: 1.30 PM

Members present:

1. Prof. Swati Das Chaudhuri

2. Prof. Doli Dey

3. Prof. Md Mosihur Rahaman

4. Prof. Carol Christine Lepcha

5. Prof. Sougata Karjee

Swati Das Chaudhuri
31.01.2019

Md. Mosihur Rahaman 31.1.19

Lepcha 31.01.19

Karjee 31.01.19

The convener of the Cell Prof. Swati Das Chaudhuri has taken the chair and the meeting has been started. The resolution of the previous meeting has been read out and the house has confirmed the resolved issues.

No complain has been lodged relating to this issue.

In a body the house has opined that constant endeavors should have been taken to make conscious the students relating to this issue. After thorough discussion among the members have given stress on the following unresolved issue:

- 1) An awareness camp of AWHC among students will be held involving local Police Official of Dhupguri Police Station in presence of Hon'ble Principal, Convener and members of the Cell on any suitable date. The camp could not be held due to holding of College examination.

There is no point to discuss. The meeting is over with vote of thanks to and from the chair.

Swati Das Chaudhuri
(Swati Das Chaudhuri)

Convener,

AWH Cell, SMV, Dhupguri

31.01.2019

Dhupguri

Meeting of Anti Women Harassment Cell: Sukanta Mahavidyalaya

Meeting No: 5

Date: 02.07.2019

Place of Meeting: Alumni Association Room, SMV

Time: 1.00 PM

Members present:

1. Prof. Swati Das Chaudhuri
2. Prof. Doli Dey
3. Prof. Md Mqsihur Rahaman
4. Prof. Carol Christine Lepcha
5. Prof. Saugata Kaurji

he . 2 . 7 . 19 .
A. Dey 2-07-19
Md. Mqsihur Rahaman 02.7.19
Kaurji 2.07.19
Kaurji 02.07.19

The convener of the Cell Prof. Swati Das Chaudhuri has taken the chair and the meeting has been started. The resolution of the previous meeting has been read out and the house has confirmed the resolved issues. In a body the house has opined that constant endeavors should have been taken to make conscious the students relating to this issue. After thorough discussion among the members the following decisions have been resolved:

- 1) Awareness notification would be continued from the desk of Principal on monthly basis.
- 2) After consultation with the Hon'ble Principal, an awareness meeting of AWHC among students is to be held on any suitable date in the 1st week of September, 2019, involving local Police Official of Dhupguri Police Station. Hon'ble Principal, Convener, members of the Cell and Teachers of the college will be present in that meeting.
- 3) In the month of September, 2019 a Grievance letter box would be introduced for the purpose of lodging cases.
- 4) On urgent basis the grievances would be given priority to solve by patient hearing of the cases.
- 5) No complain has been lodged relating to this issue.

There is no point to discuss. The meeting is over with vote of thanks from and to the chair.

Swati Das Chaudhuri . 2.7.19
(Swati Das Chaudhuri)

Convener,
AWH Cell, SMV, Dhupguri
02.07.2019
Dhupguri

Joint Meeting of Anti Women Harassment Cell & Anti Ragging Cell: Sukanta Mahavidyalaya

Meeting No: 1

Date: 17.09.2019

Place of Meeting: Principal's Room, SMV

Time: 2.00 PM

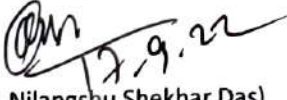
Members present:

1. Dr. Nilangshu Shekhar Das
2. Prof. Swati Das Chaudhuri
3. Dr. Doli Dey
4. Prof. Md Mosihur Rahaman
5. Prof. Sarani Chakraborty
6. Dr. Pulak Dey
7. Prof. Sougata Karjee
8. Dr. Apurba Barman
9. Prof. Archita Banerjee

The Hon'ble Principal Dr. Nilangshu Shekhar Das has taken the chair and the meeting has been started. The following points have been discussed and resolved unanimously.

- 1) A general notice will be served to all the classes by the Principal relating to the existence of Anti Woman Harassment Cell and Anti Ragging Cell with a view to make aware the students.
- 2) Cent percent response regarding Anti Ragging declaration has not yet been received from the part of the students due to their ignorance as well as some technical problems. Effective measures will be taken to overcome these limitations and to bring all the students under this scheme will be within the purview of the Cell. As a part of effective measures a general notice will be served to submit the hardcopy of the declaration by the students.
- 3) The names and contact numbers of the members of Anti Ragging Cell and Anti Woman Harassment Cell will be displaced in the Website of the college.
- 4) Fixed Display board of both the Cell will be displayed in the two prominent places of the college.
- 5) A grievance box will be installed for Anti Woman Harassment Cell and Anti Ragging Cell.
- 6) A combine awareness meeting of both the Cells involving the students will be held after Puja vacation. Tentative date of this meeting will be within 15th November, 2019.

There is no point to discuss. The meeting is over with vote of thanks from and to the chair.



(Dr. Nilangshu Shekhar Das)

Principal,

SMV, Dhupguri

17.09.2019

Dhupguri

Sukanta Mahavidyalaya, Dhupguri, Jalpaiguri
(University of North Bengal)

Internal Complain Committee (ICC)

Meeting No. – 01







Date: 26 November 2019

Time: 1:30 pm

Agenda:

4. To discuss and resolve regarding different types of activities related with ICC.
5. To frame a mechanism for the functioning of ICC.
6. To take initiative among the stakeholders for timely intimation of any kind of complain to the ICC

Members present:

1. Dr. N.S. Das (Principal) :  26.11.19
2. Sougata Karjee (Co-ordinator) :  26.11.19
2. Jiban Kumar Ray :  26.11.19
3. Carol Christine Lepcha :  26.11.19
4. Shreya Ganguly :  26/11/2019
5. Dr. Saptarshi Mallick :  26.11.19

Sukanta Mahavidyalaya, Dhupguri, Jalpaiguri
(University of North Bengal)

Internal Complain Committee (ICC)

Meeting Resolution

Meeting No. – 01

Date: 26 November 2019

Time: 1:30 pm

Resolutions adopted:

Dr. N. S. Das, respected Principal of the college discussed the aims, different objectives and possible activities of ICC . The house unanimously adopted the followings:

1. Measures to be initiated to make the students aware of the ICC.
2. Encourage them to submit their feedback through a google form.
3. A flyer to be made and circulated among the students regarding the ICC.
4. Monthly review of complains will be undertaken followed by addressing them judiciously.

Sangata K. J.
26.11.19

Convener of ICC

Sukanta Mahavidyalaya

Dr. N. S. Das
26.11.19

Principal

Sukanta Mahavidyalaya

Principal

Sukanta Mahavidyalaya
Dhupguri, Dt. Jalpaiguri

Meeting of Anti Women Harassment Cell

Meeting No. 7

Place of Meeting: Alumni Association Room, SMV

Date: 10/12/2020

Time: 1.00 PM

Members Present

- 1) Prof. Swati Das Chaudhuri *Swati Das Chaudhuri*
- 2) Prof. Doli Dey *Doli Dey*
- 3) Prof. Md. Masihur Rahman *Md. Masihur Rahman*
- 4) Prof. Sougata Karji *Sougata Karji*
- 5) Prof. Carole Cheistine Lepcha *Carole Cheistine Lepcha*

The Convener of the Cell has taken the chair and the meeting has been started.

- 1) The resolution of the previous meeting has been read out and the same has been adopted unanimously.
- 2) In the lock down period the meeting is a formal one. The discussions have been held how the works of the Cell will be more effective after lock down period. It has been resolved that continuous process should be taken to make conscious the students. This is the pivotal work for success of this Cell.
- 3) There is no question of any complain.

There is no point to discuss. The meeting is over with vote of thanks to and from the chair.

Swati Das Chaudhuri

(Swati Das Chaudhuri)

Convener,

AHWC, SMV, Dhugguri.

10/12/2020

Dhugguri

Sukanta Mahavidyalaya, Dhupguri, Jalpaiguri
(University of North Bengal)

Internal Complain Committee (ICC)

Meeting No. – 02

Date: 7 September, 2022

Time: 1:30 pm

Agenda:

3. To make a periodical review about the complains from the stakeholders of the institution, if any.
4. Miscellaneous.

Members present:

1. Dr. N.S. Das (Principal) : N. S. Das . 7. 9. 22
2. Sougata Karjee (Convener) : Sougata Karjee 07.09.22
3. Jiban Kumar Ray : Jiban Kumar Ray 07-09-22
4. Carol Christine Lepcha : Carol Christine Lepcha 7.09.22
5. Shreya Ganguly : Shreya Ganguly 07/09/2022
6. Dr. Saptarshi Mallick : Saptarshi Mallick 07.09.2022

Sukanta Mahavidyalaya, Dhupguri, Jalpaiguri
(University of North Bengal)

Internal Complain Committee (ICC)
Meeting Resolution

Meeting No. – 02

Date: 7th September, 2022

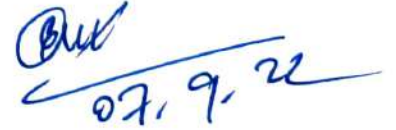
Time: 1:30 pm

Resolutions adopted:

1. Shri Sougata Karjee, convenor of the committee, reported to the house that till date no complain has been received. However, verbally a few students of different departments communicated to provide more facilities in the laboratories and the college library.
2. Considering the verbal complain from a group of students, the ICC decided to initiate positive measures to address these problems presently faced by the students.
3. In view of this the members decided to meet the Principal of the college in order to submit a report to him, with the expectation that a quick solution of the problems will be initiated.
4. As the new semester (Sem-1) commences from 19 September 2022, the members decided to initiate measures to make the students aware of the ICC through a google form and a flyer.
5. It has to be noted that during the last 2 sessions online classes were conducted as directed by the U.G.C. and the Department of Higher Education, Government of West Bengal. Accordingly, the ICC could not have a direct contact with the students. After being in the normal session proper initiatives have been undertaken to revive the normal activities of the ICC.



Convener of ICC
Sukanta Mahavidyalaya



Principal
Sukanta Mahavidyalaya
Principal
Sukanta Mahavidyalaya
Dhupguri, Jalpaiguri

Notice

Date: 10/10/18

An urgent meeting of Anti-Ragging Cell will be held on today i.e. 10/10/18 at 3:00 PM in the meeting room to discuss an important issue regarding an application submitted by B.A. 1st year student. The following members are requested to attend the meeting positively.

Apurba Barman

Apurba Barman

Convener

Anti-Ragging Cell

Sukanta Mahavidyalaya

1. Apurba Barman (Convener)

Apurba Barman

2. Sarani Chakraborty (Member)

3. Amit Roy Ghosh (Member)

4. Archita Banerjee (Member)

Archita Banerjee

5. Pulak Dey (Member)

Pulak Dey 10/10/18

Meeting of Anti-ragging cell

Dated: 10th October, 2018

Time: 3:00 pm

Place: Principal's meeting room

Minutes of the meeting

As per complain received from Kush Brahmma, B.A., 1st year having Roll no. 1180421, we have taken the following steps:

- 1. It has been decided that members of the cell will meet with Kush Brahmma at the earliest to resolve the problem.**
- 2. It has been decided to identify the students who are involved in this matter.**
- 3. Further it has been decided to take necessary steps after discussing with both sides.**

Dr. Apurba Barman

Convener

Antiragging Cell

Sukanta Mahavidyalaya

Dr. N. S. Das

Principal

Principal

Sukanta Mahavidyalaya



**Anti-ragging Cell
Sukanta Mahavidyalaya
Dhupguri, Jalpaiguri**

Meeting Date: 09.04.2019

Time: 3:00 PM

Place: Principal's Meeting Room

Minutes of the Meeting:

1. In this session, till date no complain was received by the cell regarding ragging issue
2. It has been decided that the Online Anti-Ragging undertaking for the session 2019-2020 will be done by the students at the time of online admission process.
3. It is decided that the cell will provide required link and other necessary information to the admission sub-committee to take care of the same.
4. It has been decided that few banners with anti-ragging slogan, help line number and contact information shall be displayed in the college campus.
3. It is discussed that the annual meeting of the cell will be held in the last week of May, 2019. The specific date and time will be notified in due course of time.

Am 09/4/19
Dr. Apurba Barman

Convener

Antiragging Cell

Sukanta Mahavidyalaya

Das
09.4.19

Dr. N. S. Das

Principal

Sukanta Mahavidyalaya



NOTICE

Date :06.04.2019

A meeting of Anti-Ragging Cell will be held on 09.04.2019 at 3.00P.M. in Principal's Meeting Room to discuss the issue regarding the submission of Anti-Ragging undertaking by the student for the upcoming session 2019-20.

All the members are requested to attend the meeting positively.

Apurba Barman

Dr. Apurba Barman
Convener

Anti-Ragging Cell
Sukanta Mahavidyalaya

Members :

- 1] Dr. Apurba Barman (Convener)
- 2] Smt. Sarani Chakraborty (Member)
- 3] Sri Amit Roy Ghosh (Member)
- 4] Smt. Archita Banerjee (Member)
- 5] Dr. Pulak Dey (Member)

[Signature]
8/4/19

[Signature]
8/4/19

[Signature]
9/4/19

[Signature]
8/4/19

NOTICE

DT. 16.09.2019

A joint meeting of Anti Ragging Cell and Anti Women Harassment Cell of Sukanta Mahavidyalaya will convene on 17.09.2019 at 2:00 P.M. in the Principal's chamber, to discuss and resolve some important issues.

All members are requested to attend the same positively.

Dr.
16.9.19

(Dr.S.N.Das)

Principal

Principal

Sukanta Mahavidyalaya
Dhupguri, Jalpaiguri

Signature of the Members.

1. *S. S. Choudhri 16.9.19.*
2. *Sarami Chakraborty. 16.09.19*
3. *Pulak Dey 16.09.19*
4. *Sangita K. 16.09.19*
5. *Md. Mainur Rahman 16.09.19.*

6. *Archita Banerjee 16.09.19*

7. *Aoli Dey 16.09.19.*

8. *Apurba Barman 16.09.19*

9. *Nobangshu Sekhri (Principal)*
16.9.19

10.

11.

12.

13.

14.

15.

Joint Meeting of Anti Women Harassment Cell & Anti Ragging Cell: Sukanta Mahavidyalaya

Meeting No: 1

Date: 17.09.2019

Place of Meeting: Principal's Room, SMV

Time: 2.00 PM

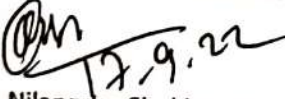
Members present:

1. Dr. Nilangshu Shekhar Das
2. Prof. Swati Das Chaudhuri
3. Dr. Doli Dey
4. Prof. Md Mosihur Rahaman
5. Prof. Sarani Chakraborty
6. Dr. Pulak Dey
7. Prof. Sougata Karjee
8. Dr. Apurba Barman
9. Prof. Archita Banerjee

The Hon'ble Principal Dr. Nilangshu Shekhar Das has taken the chair and the meeting has been started. The following points have been discussed and resolved unanimously.

- 1) A general notice will be served to all the classes by the Principal relating to the existence of Anti Woman Harassment Cell and Anti Ragging Cell with a view to make aware the students.
- 2) Cent percent response regarding Anti Ragging declaration has not yet been received from the part of the students due to their ignorance as well as some technical problems. Effective measures will be taken to overcome these limitations and to bring all the students under this scheme will be within the purview of the Cell. As a part of effective measures a general notice will be served to submit the hardcopy of the declaration by the students.
- 3) The names and contact numbers of the members of Anti Ragging Cell and Anti Woman Harassment Cell will be displaced in the Website of the college.
- 4) Fixed Display board of both the Cell will be displayed in the two prominent places of the college.
- 5) A grievance box will be installed for Anti Woman Harassment Cell and Anti Ragging Cell.
- 6) A combine awareness meeting of both the Cells involving the students will be held after Puja vacation. Tentative date of this meeting will be within 15th November, 2019.

There is no point to discuss. The meeting is over with vote of thanks from and to the chair.


(Dr. Nilangshu Shekhar Das)

Principal,
SMV, Dhugguri
17.09.2019
Dhugguri

NOTICE

Date: 08.11.2021

A meeting of anti-ragging sub-committee of anti-ragging cell of this college will be held on 12.11.2021 in the principal meeting room at 1:00pm. All the members are requested to attend the meeting. The agendas will be discussed are listed below.

1. Complain received on ragging issue if any.
2. Measures to monitor and prevent ragging menace.
3. Action plan for academic session 2021-2022.
4. Misc.

Convener
Dr. Apurba Barman *APB* 08/11/21

N. S. Das
Chairperson
Dr. N. S. Das
Principal
Sukanta Mahavidyalaya

AS
8/11/21
Pulak Das
12/11/21
SS
08/11/21

**Anti-ragging Cell
Sukanta Mahavidyalaya
Dhupguri, Jalpaiguri**

Meeting Date: 12.11.2021

Time: 1:00 PM

Place: Principal's Meeting Room

Minutes of the Meeting:

1. During this academic session students are not allowed to attend the college physically due to COVID-19 Pandemic. All activities were held through online mode. No complaint regarding the ragging issue was received by the cell.
2. It has been decided that an awareness programme will be conducted and the date of the programme will be decided later.
3. It is decided that two permanent boards will be installed in the campus displaying anti-ragging rules and regulations. Also, the contact information of the cell will be displayed.
4. It is decided that a mechanism will be developed for receiving complaints through websites for the benefit of the students.
5. It is decided that every department of the college will be informed to encourage their students to submit anti-ragging declarations.

AOU
12/11/2021

Dr. Apurba Barman
Convener
Antiragging Cell

DM
12-11-2021

Dr. N. S. Das
Principal
Sukanta Mahavidyalaya

**Principal
Sukanta Mahavidyalaya
Dhupguri, Jalpaiguri**



Sukanta Mahavidyalaya
Grievance Redressal Cell (GARC)
Session: 2022-2024



Meeting of the Grievance Redressal Cell:
Date: 18th January, 2023
Time: 1:30 pm onwards
Venue: Principal's Chamber.

Agenda:

- To discuss previous activities related to grievance redressal before formation of the Grievance Redressal Cell.
- Misc.

Minutes of Meeting

At the beginning of the meeting, The Principal of the College welcomed everyone of the Cell present in the meeting. He presented and discussed previous activities related to grievance redressal which was supervised by two committees (Anti-Ragging and Anti Women Harassment Cell) before formation of the Grievance-Redressal Cell. In accordance with the grievance redressal related issues, after formation of the cell, the activities are supervised by the committee members of Grievance Redressal cell formed on 5th November, 2022 in the Teachers' Council Meeting.

Members present at the time of meeting:

1. N. S. Das 18/01/23
2. Chhapikwa Miah 18.01.2023
3. Tsudib Mondal 18.01.2023
4. Ajit Chowdhury - 18.01.2023
5. Badal Roy 18.01.2023
6. Debyani Ghosh 18.01.2023

N. S. Das
Principal 18/01/23
Sukanta Mahavidyalaya
Dhupguri, Jalpaiguri
Principal
Sukanta Mahavidyalaya
Dhupguri, Jalpaiguri