

To
The Teacher In-Charge
Sukanta Mahavidyalaya
Dhupguri, Jalpaiguri

Date: _ / _ / 2026

Subject: Application for exercising exit option from FYUGP after completion of the Sixth Semester

Respected Sir,

I, a student (Deptt.)
bearing Roll No..... and Registration No.....
Session , hereby submit this application expressing my
willingness to exit from the Four-Year Undergraduate Programme (FYUGP)
after successful completion of the Sixth Semester.

I confirm that I have cleared all the papers up to and including the Sixth Semester and have no pending/backlog paper.

Therefore, I kindly request you to accept my application and take the necessary steps for recording my exit from the programme as per the provisions and guidelines of the University of North Bengal.

I shall be grateful for your kind consideration and necessary action.

Thanking you.

Yours faithfully,

.....
Signature of the Student:

Name:Roll No.: _____

Registration No.: Session _____

Department/Programme: _____

Semester: Sixth Semester

Mobile No.: _____

Enclo: 1 Photocopy of Clear Mark sheet of all six Semester.

2. Photocopy of Registration Certificate